

***St. John Catholic School – Advisory Board Meeting
January 18, 2022 7:00PM***



Call to Order-members present: E. Thrash, D. Pickett, C. Miller, E. Enterkin, M. Young, Fr. John, K. Rainwater, J. Elmer, M. Baker, D. Alstrom, L. Radebaugh, S. Meyer

Meeting opened at 7:04 PM

Opening Prayer

January Minutes:

Finance (D. Pickett/ S. Meyer)

- Financials close to budget
- Cash flow is an issue with waiting on Go money
- Endowment withdrawal because of Go money not coming in as expected
- Stocks have been good for the school

Planning (M. Young)

- None reported

Development/PR (E. Thrash)

- See report
- Strategy for Early Childhood playground
- Donation of dictionaries for 3rd grade from Daybreak Rotary
- SGO reports from Veritas; none yet from Go
- Conoco still has not approved matching for Veritas
- Matching grant from P66; grant from Amazon Smile; money from Casey's Gas
- BCF Foundation- grants for home ec, take flight, dyslexia training
- Gala planning; Ben and Karen Baker honorary co-chairs; promotions scheduled

Policy (M. Baker)

- None reported

Public Relations (D. Alstrom)

- Centered around gala- community calendar, e-blasts, yard signs, radio

Membership (L. Radebaugh)

- None reported

Facilities (J. Elmer)

- None reported

Home and School Association Report (C. Durrell):

- Working on gala baskets
- Christmas cash- almost \$5k in parent contributions; \$2k from HSA
- Dining for Dollars- February at Chili's; March at El Maguey's
- Figuring out logistics of spring fundraiser- ideas appreciated

Principal's Report (C. Miller)

- Current enrollment 145
- EANS money claim paid for computer lab; changed their spending policy in December; teacher laptops purchased and delivered
- Counselor has left
- Hourly employees- policy approved by HR for 5 days holiday pay at Christmas and 5 sick days
- Proposed implementing above policy for employee who has been here 1 year; waiting until next year for newer employee who has only been with SJCS for 90 days. Will be written in that if the employee leaves before the end of the school year will have to pay back the days used
- Map testing
- Mary, Chris, and Joseph Jones installed computer lab
- Faculty retreat with Fr. John at Crossing Second

Pastor's Report (Fr. O'Neill)

- FLH heaters are out- cost prohibitive to fix. Will be replacing
- Rise in COVID cases- holding off on making decisions about gala and class parties until new information is available
- Looking at virtual options for gala

New Business:

Action Items:

Meeting closed 7:55 PM

Next Board Meeting: Mike will send email with a date

St. John Catholic School
Development Report – January, 2022 – SAC
Elizabeth Thrash

School

- Early Childhood Playground renovation strategy
- Coordinated with Daybreak Rotary donation of free dictionaries for

each 3rd grader

Fundraising

- Scholarship Granting Organization Tax Incentive Programs
 - VERITAS 2021 contributions \$51,981.97; Do not have access to the GO for Catholic Schools year-end contributions
 - Pursuing ConocoPhillips approval of VERITAS as an entity for matching gifts
- Matching Grant P66 - Received \$2,557.92 AND Amazon Smile year-end \$92.61 and Casey's rewards
- Bartlesville Community Foundation Fall Grants for Home Ec and TAKE FLIGHT dyslexia program; Check presentation and media promotion

- Gala - February 5th, Saturday, 6pm- Roaring 20's The Gatsby theme
 - Selling tickets after weekend Masses at St. John & St. James
 - Dr. Ben & Karen Baker are honorary co-chairs; Ben Baker is working with 2 other large contributors to contact patrons; Karen Baker is instrumental in gala decorating
 - Coordinating promotion in community and civic groups
 - Much activity of sponsorships & tickets purchases; People primarily waited after Christ
 - Raffle starts January 22nd with 6 high-valued items - Kristen Bierschenk coordinating
 - Online school Auction - starts January 31st - Cristina Durrell is coordinating
 - Celebration Party - See attached invitation. Will be mailed this week
 - Safety precautions are planned
- Have a few seats at sponsor tables available for those who support the school in many ways.