

***St. John Catholic School – Advisory Board Meeting
March 22, 2022 7:00PM***



Call to Order-members present: E. Thrash, C. Durrell, C. Miller, E. Enterkin, M. Young, Fr. John, J. Elmer, D. Alstrom, L. Radebaugh, S. Meyer

Meeting opened at 7:03 PM

Opening Prayer

January Minutes:

Finance (D. Pickett/ S. Meyer)

- See attached report
- Differences in budgeted vs. actual, especially with GO; however, extra monies from LNH State Funding and donations have helped offset the difference

Planning (M. Young)

- None reported

Development/PR (E. Thrash)

- See report
- Lots of promotion for Open House
- Matching gifts from P66
- Streamlining social media
- Discussing options for a new school website

Policy (M. Baker)

- None reported

Public Relations (D. Alstrom)

- Working on open house, social media, website updates with Elizabeth

Membership (L. Radebaugh)

- Planning committee chair needs to be filled
- Need someone to coordinate the execution of the strategic plan

Facilities (J. Elmer)

- None reported

Home and School Association Report (C. Durrell):

- HSA willing to fund 2/3rd of a new website
- Spring fundraiser in April
- Will help cover graduation and field day
- Helped fund recorders and reeds for music
- \$300 from El Maguey dining for dollars
- HSA table at Fish Fry
- May 6th is Grandfriends Day
- Revamping last day of school field day
- Uniform sale in mid-June

Principal's Report (C. Miller)

- Current enrollment 143
- Hannah Feuerborn hired as a counselor
- Mr. Tomlinson is retiring; accepting applications for 5th grade teacher
- 6-8th grade parent luncheons next week
- New Promethean boards installed
- Open House March 31st
- Financial aid due April 15th
- 2-8th grades have confession next week
- Interviewing for part time assistant for 3rd grade

Pastor's Report (Fr. O'Neill)

- Working on getting new sign for the school; difficulty with placement because of easement
- Waiting upon approval from city for placement above the main entryway doors on Keeler
- Plan is to have sign up for the next school year

New Business: Possibility of raising 4th & 5th grade cap from 18 to 20 students to help with the drop off of students in MS. New students want to come in after 3rd grade. Lexie moved and Steve seconded to raise cap to 20, contingent upon meeting requirements set up in the strategic plan

Consider updating admissions/reenrollment policy: some grades were completely full before siblings or new students could enroll. Consider creating a tiered criteria for admission from first come, first served to priority lists. Cristel will get with Meredith to discuss creating a new policy

Action Items: Mike will get the checklist to Cristel. Everyone will email Fr. John with thoughts on ideal location of new sign

Meeting closed 8:35 PM

Next Board Meeting: Tuesday, April 26th at 7PM

Development Report

School

- Open Enrollment
- March 31st, 6-7pm - Open House for community - March 31st, 6-7pm
- April 1st, 5pm - KofC Fish Fry - School music program & School Tours available
- Early Childhood Playground renovation strategy

Fundraising

- P66 matching gifts \$13,629.07 - Gala, HSA, HSA fall fundraiser, general
- Gala
 - Current gross \$103,423; net \$91,000
 - Online Auction - \$3,421
 - Core committee met for wrap up and started planning for next gala; Next planning meeting in April
 - Volunteer needed for the core committee to oversee the gala/auction application
- Community Fundraiser - "The Biggest Show" benefiting SJCS
- Amazon Smile - received \$111.79

Development

- Promoting Open Enrollment and Open House
- Monitoring the state's Empowerment Act for school choice, especially HB1647 for student education accounts for funds to follow the student for school choice. HB1647 going to the state Senate this week for voting. **CONTACT YOUR SENATORS AND REPRESENTATIVES to vote YES for SB1647.**

SB1647 - [Contact your legislators](#)

- School Social Media Presence strategy and School new website

St. John Catholic School				
Summary of Current Year vs. Prior Year Differences				
Year to Date February 2022				
		Current	Prior	
OPERATING INCOME		Year	Year	Difference
41010 - Tuition Income		237,623	254,809	(17,186)
GO for Catholic Schools		20,500	92,663	(72,163)
LNH State Funding		37,568	0	37,568
Other Funding for Family Assistance		55,402	35,583	19,819
41025 - Parish Subsidies		162,065	75,679	86,386
41070 - Bequests & Donations		159,320	85,350	73,970
Other Income		36,113	38,203	(2,090)
Total Income		708,591	582,287	126,304
50000 - Payroll & Benefit Exp		(804,211)	(763,348)	(40,863)
Other Expenses		(122,887)	(102,565)	(20,322)
Total Expenses		(927,098)	(865,913)	(61,185)
70015 - Endowment Withdrawals		292,457	246,000	46,457
Other Differences		0	0	0
Operating Income		73,950	(37,626)	111,576

St. John Catholic School				
Summary of Budget v. Actual Differences				
Year to Date February 2022				
		Current		
OPERATING INCOME		Year	Budget	Difference
41010 - Tuition Income		237,623	240,240	(2,617)
GO for Catholic Schools		20,500	147,000	(126,500)
LNH State Funding		37,568	0	37,568
41015 - Funding for Family Assistance		39,651	54,688	(15,037)
41025 - Parish Subsidies		162,065	125,000	37,065
41070 - Bequests & Donations		159,320	82,450	76,870
Other Income		36,113	39,512	(3,399)
Total Income		692,840	688,890	3,950
50000 - Payroll & Benefit Exp		(804,211)	(818,061)	13,850
Other Expenses		(107,136)	(121,525)	14,389
Total Expenses		(911,347)	(939,586)	28,239
70015 - Endowment Withdrawals		292,457	165,000	127,457
Other Differences		0	0	0
Operating Income		73,950	(85,696)	159,646
Trust Balance Activity:		Month	YTD	Since Inception
Beginning Balance		4,209,634	4,511,091	0
70060 - Investment Income		11,728	316,253	1,609,481
70070 - Investment Value Change		(110,664)	(387,271)	2,096,710
Contributions		300	9,925	3,411,194
Withdrawals		0	(339,000)	(3,006,387)

