

St. John Catholic School – Advisory Board Meeting ***July 28, 2020 7:00PM***

Call to Order-members present: Fr. John, Dcn. Dan, E. Burke, C. Miller, E. Enterkin, D. Alstrom, S. Meyer, J. Elmer, E. Thrash



Meeting opened at 7:00 PM

Opening Prayer

June minutes were approved

July Minutes:

- This is the first SAC meeting for the 2020 School year. Past President Ed Burke opened the meeting to elect new officers and to verify any committee chair changes. SAC officer positions include President, VP, and Secretary. For the committees, all members agreed to stay in their current positions except the Membership chair, Mary Wetzel who has reached her maximum time as a SAC member. Ed Burke opened the meeting for officer nominations. None of the members present nominated themselves or others as President. The members present nominated and elected current VP, Mike Young as President. The VP position is now open. Ed Burke has agreed to temporarily stay on as Secretary until replaced. Membership chair, Mary Wetzel will also stay on temporarily until replaced. If Mike accepts the President position, he can decide if he will also retain the Planning Chair or if he will give it up to be filled by another. Advertising for new members to fill openings is continuing.

Finance (Open)

- See Steve's report.
- We are at the end of the fiscal year. We got close to the budgeted operating income thanks to \$200K of dividends, PPP payments and appreciation. The planned Endowment withdrawal was not needed.
- Dan is working on next year's budget. Mainly updates and adjustments from last year. It should be ready by mid-August.
- The Diocese will give an update on investment plans and if those plans will affect timing of withdrawals.

Planning (M. Young)

- Mike is on vacation-no report.

Development/PR (E. Thrash)

- Read Elizabeth's report.
- Submitting grants for 30 Chromebooks and charging cart (\$13,000).
- Replacing SMART boards and donated laptops for the teachers- Boards will be done in 3 phases, 5 for \$17,000, 3 for \$10,000 and 5 for \$17,000. Laptop donations from COP depend on their wear.
- Preparing for Back to School Night and first day of school.
- School e-mail and doc storage moving to Google Suite.
- Annual school highlights newsletter going out this week.
- Gala-new committees for donor asks and event volunteers.
- Working with the B'ville Print Shop to create an online Spiritwear catalog.
- We received \$61,000 in matching grants during the 2019-2020 school year.

Policy (D. Alstrom)

- No updates.

Membership (M. Wetzel)

- Sent out the Constitution and voting by-laws for the July meeting.
- Advertising for open positions continues.

Home and School Association Report (E. Enterkin):

- The used uniform sale was a big success raising almost \$650.
- Voted and approved many teacher/staff requests. The school requests that due to budget needs, orders for equipment should go through the school to be properly accounted for in the budget.
- BTS pool party tomorrow night at Frontier Pool. So far we have 90+ people attending. We will encourage social distancing.
- The HSA is discussing plans for the fall semester. Due to Covid-19, parent coffee and donut sessions have been cancelled. The fall fundraiser will be cookie dough sales.
- Elizabeth Thrash will handle Spirit wear sales.
- We are looking at the best way to hold HSA meetings: in person, Zoom or a hybrid of both.

Facilities (J. Elmer)

- The storage shelves are installed. Jason will drop off school supplies he has been storing.
- Playground water fountain currently on hold.

Principal's Report (C. Miller)

- We have 122 students enrolled.
- We are making several last minute Faculty adjustments.
- We are working with the Boys and Girls Club to help with after school activities.
- Our Covid-19 related policies, waiver requirements and procedures are in place but are constantly being updated and reviewed.
- 08/04 New Family orientation
- 8/10 Back to School Night will be broken into 3 shifts to limit crowds.

Pastor's Report (Fr. O'Neill)

- There a lot of confusion the school's Covid-19 guidelines but we are confident they will work.
- I am very excited about our enrollment
- Mother's Day Out is open 3 days per week. It is using the same Covid-19 policies as the school. We have 15 children enrolled. So far our Covid-19 guidelines are working.
- Masks will be required when entering or exiting the school and while in common areas. If students are seated in their classes and practicing social distancing, they can take off their masks. School equipment sanitizing is in place. Parents can contact Mrs. Miller if they wish to see the guidelines.
- We may limit the use of our facilities by outside groups this year. We will look at requests in a case by case basis.
- Congratulations to Cristel for her work with the Diocese on creating Covid-19 policies.
- The artwork donated to the School during the Auction is now framed. One will go into the Church and one in the school.
- We are looking for a Gala Chair couple. We are working on simplifying and reducing the time required by those working the Gala.
- Thanks to Ed and Mary for their time spent on the SAC.

New Business

- None.

Review of Action Items:**Closing Prayer**

Meeting closed 7:53 PM

Next Board Meeting: 08/25/2020