

***St. John Catholic School – Advisory Board Meeting
June 23, 2020 7:00PM***



Call to Order-members present: E. Burke, C. Miller, E. Enterkin, Deacon Dan, M. Young, Fr. John, E. Thrash, Darbi Alstrom, J. Elmer, S. Meyer

Meeting opened at 7:03 PM

Opening Prayer

May minutes were approved

May Minutes:

Finance (Steve Meyer)

- See report
- Operating Profit loss of \$60,966 for may. Greater than the budget loss of \$53,485 due to less tuition revenue.
- Consolidated Net Income for May was a profit of \$60,018 which is greater than the Budget loss of \$55,550 due to the change in the value of the endowment investments.
- PPP \$156,000 in April-May
- No withdrawals from endowment funds April-June

Planning (M. Young)

- COP has their annual United Way auction and there are always laptops available through the auction. Elizabeth to follow up with Chris about feasibility of this.

Development/PR (E. Thrash)

- See report
- Open enrollment: share with others
- Playground Completion – Chamber of Commerce ribbon cutting June 18th; Well attended with Senator Julie Daniels, school administration, HSA parents, students, Chamber staff & advocates from various businesses and radio station reporter
- Classroom Interactive Boards to replace SMART boards – working with Chris Jones on technical requirements; Submitting grants
- Working on grants (chromebooks) and getting reading room partition
- COP & P66 matching grant reconciliation and new giving software platform

Policy (Darbi Alstrom)

- Lexie, Cristel and I met on Friday, May 29 to review the dress code policy and made revisions to be posted in July by Lexie. Below are the 2020 revisions:
 - Spirit wear every Monday (Jeans or shorts not ripped, no holes) Jeans should be appropriate for school (final determination by administration)
 - Instead of no lip gloss no colored lipstick
 - Free dress pass: no ripped or torn jeans, appropriate length skirts, dresses, shorts, sweatpants and athletic pants (no yoga pants or leggings) Shirts appropriate to school (final determination by administration)
 - Elementary boys can wear school plaid bow ties
 - School crest fleece can be worn in mass
 - Middle school can wear navy or khaki pants/shorts

- In light of the recent events taking place in our country, Elise has suggested we review our section in the handbook that pertains to bullying, as well as include stronger wording regarding racial equality and non-discrimination.

Membership (M. Wetzel)

- See report
- Sent out the Constitution and By-laws procedure for the July meeting. And the list of the 2020-2021 Members.
- Open board positions (applications online): President, Vice-President, Secretary, Membership Chair. This month has seen no response to the Membership position ad in the Bulletin so I will put it FB as that may work. I asked Ritagail to run again each Sunday it this next month.
- July: 2020-2021 SAC year begins
- 5 yr approved strategy plan on website

Facilities (J. Elmer)

- Shelves dropped off; are they installed yet?
- Supplies will be dropped off the weekend of July 11th to avoid the used uniform sale.

Home and School Association Report (E. Enterkin):

- Used uniform sale July 6-9th
- Pool Party notification online. Darbi will look into an online waiver to be signed before the event and paper waivers will be at the door.
- October fun night? Will this to be open to public? Outdoors? Have a spring event open to public for more PR instead of using fun night for this.
- Need treasurer, President, Vice President, Fundraising chair

Principal's Report (L. Radebaugh)

- See principal report
- Enrollment at 107
- Meeting with prospective families
- Posted PK4 full time assistant position. 6 applications so far, interviewing to start next week.
- Lexie sent out financial aid award letters to most families.
- Working on creating accounts in FACTS to be finalized after letters are signed.
- Summer training for IEW & structured literacy pd for with Title funds

Pastor's Report (Fr. O'Neill)

- Theology After Hours will be livestreamed and in person at FLH
- Pleased with our enrollment. COVID19 has greatly impacted Catholic school enrollment in our country; it is down and many schools have been forced to close.
- We are blessed GO and SFOA money helps us.
- Phillips66 matching clarified: our school is nonprofit.
- Moving forward with school to start Wednesday, August 12th.
- David Dean has given us permission to be flexible with what decisions are made regarding schools in response to COVID because we are an outlier school within the diocese.

New Business:

- Officers for SAC: President will need to be elected in July by members.
- Ed could stand in for secretary until the position is filled.
- Ed will write up information and Elise will write up information.
- Father will send a letter to try to recruit SAC and HSA officers.

Action Items:

Meeting closed 7:54 PM

Next Board Meeting: Tuesday, July 28th at 7:00 p.m.